

Event Budget Worksheet

ANTICIPATED EXPENSES	\$	ANTICIPATED INCOME	\$
Facilities Rental		Admission Fees	
Food & Beverage		Food & Beverage Sales	
Merchandise Cost		Merchandise Sales	
SWAG Cost		Co-Sponsor	
Printed Materials		Co-Sponsor:	
Speaker Fees / Honorariums		Co-Sponsor:	
Promotion		Donor:	
Lodging		Donor:	
Travel		Donor:	
Security		Donor:	
Films License or Permits		Grant:	
Registration Fees		Grant:	
Misc:		Misc:	
TOTAL		TOTAL	
		Balance (+/-)	